17.03.2021

Dear Unionite,

It gives me great pleasure in placing the Income Tax Ready Reckoner (ITRR) for the current financial year for the 19th year in succession. Thanks for your motivation and patronage.

The Distribution package is sent in a Zip file. Kindly unzip in a folder on the desktop “INCOME TAX 2020-2021”. As usual, you may start using the MS Excel file IT 2020-2021 Ver 1.01”.

The file is password protected. No need for password.

All data has to be entered in

1. Data sheet
2. Earnings Sheet
3. Perks on Loan
4. NSC VIII / IX
5. Data for relief u/s 89.

Computation Sheet and Form 16 / Form 12BA will be generated automatically for verification with Form 16 supplied by CO and also for

Any further clarifications may be sought from the undersigned through e-mail address:

[ottilingam@gmail.com](mailto:ottilingam@gmail.com).

All calls should be made only to 9444917116 (strictly after 8.00 pm and before 8.00 am).

With regards,

O.D.KAMALAKANNAN

MANAGER,